

# HOLY NAME CONSERVATORY OF MUSIC

## LESSON TERMINATION FORM

Student's Name \_\_\_\_\_ Date \_\_\_\_\_

Parent's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Music Teacher's Name \_\_\_\_\_ Instrument \_\_\_\_\_

### Reason for terminating lessons:

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Please date student (if adult) or parent (if minor) notified teacher that student is dropping lessons \_\_\_\_\_

### Lesson Termination and Refund Policy

- The remainder of the Fall Lesson is refundable with notification before **October 15, 2021**. The remainder of the Spring Lesson Fee is refundable with a notification before **January 31, 2022**.
- In order to qualify for a refund after lessons have begun, the student (if adult) or parent (if minor) must notify the teacher before **October 15** in the fall and **January 31** in the spring and complete this lesson termination form. A refund will be given for the remainder of the payment, less two lessons. Once the parent notifies the teacher that the student will be dropping lessons, the parent will be accountable for two more lessons, regardless of whether the students attends those lessons.
- Refunds will not be given to students who drop lessons after **October 15** in the fall semester and after **January 31** in the spring semester.

Parent/Adult Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Teacher Signature \_\_\_\_\_ Date \_\_\_\_\_

Music Director Signature \_\_\_\_\_ Date \_\_\_\_\_

### RETURN THIS FORM TO:

Holy Name Conservatory of Music, 1555 39th Ave. San Francisco, CA 94122

